

2023 CIMA **PART-TIME** **PROSPECTUS**

BECOME YOUR VISION: A CHARTERED GLOBAL MANAGEMENT ACCOUNTANT!

Kaplan or BPP Books?

Enrol Now & Get BOTH!



**Contact Us or
Join Open Days**

Book Now!



PART-TIME CAMPUSES:

SANDTON (RIVONIA) | PRETORIA | PARKTOWN

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About The CharterQuest Institute

Vision

To be Africa's world-class center of Exceptionalism in grooming financially-qualified Business Leaders.

Mission

We enable aspiring Chartered Finance Professionals to pass their exams 1st time, connect with career- fulfilling opportunities and build them into future business leaders; whilst enabling our clients and stakeholders to succeed.

Values

Always act ethically and muster the courage to do what is right.

Aim for exceptional standards and define our employees' and customers' success as ours.

Observe teamwork in the relentless pursuit of our goals and stakeholder promises.

Rectitude:

Exceptionalism:

Determination:

Our Campuses

CAMPUSES:

- Sandton (Rivonia)
- Pretoria
- Parktown
- e-Campus (Online Learning)

FUTURE CAMPUSES:

- Cape Town
- Durban
- Rustenburg
- Namibia

Trademarks



1. Why Study CIMA?

“Becoming a Chartered (Management) Accountant is South Africa’s best kept career secret!”

Straight from matric or university, over 2-4 years, you can “Become Your Vision: A Chartered Global Management Accountant” (CGMA) and be invited to membership of South Africa’s and the world’s largest, most-prestigious and sought-after professional body of Management Accountants -the Chartered Institute of Management Accountants (CIMA). **What’s more?** You can after 2 years, convert to CA(SA) whilst keeping your CGMA, by meeting the terms of the SAICA-CIMA Membership Pathway Agreement (MPA).

As a CIMA student or CGMA, your job prospects in South Africa and Internationally are pretty good at all levels and sectors, ranging from roles such as Accounts Assistant, Debtors/Creditors Controller, Cost Accountant, Financial Accountant, Management Accountant, Business Analyst, Finance Business Partner, Management Consultant, Risk Manager, Project Auditor/Manager, Operations Manager, and Finance Manager; to senior executive roles such as Chief Financial Officer (CFO), Chief Executive Officer (CEO) -or Managing Director.

CIMA is a professional rather than academic qualification; and it is SAQA-registered at NQF 7 (honors degree equivalent). An academic qualification (-typically a certificate, diploma or degree) is issued by a tertiary institution (e.g. a university), to certify your theoretical knowledge, **without** regard as to your ethical compass and actual competency to apply that knowledge in the real-world. A professional qualification on the other hand, is generally issued by a globally-renowned professional body (CIMA- in this case), to confirm your theoretical knowledge, ethical compass **as well as** your actual ability (competency) to professionally apply that knowledge at work; uniquely verified through a set of progressively rigorous professional exams, case studies (simulations) and practical work experience. This distinction is crucial as it explains *why employers prefer professional qualifications*; although paradoxically, many **mistakenly** still choose to pursue academic rather than professional qualifications.

As outlined on the next page, only CharterQuest combines your CIMA Fulltime exam-focused tuition and the required practical work experience opportunities, to secure your employability upon graduation!”

D. Valentine Nti
Founding Chief Executive



2. 10 REASONS TO CHOOSE CHARTERQUEST



Fastest Route to Completing Your Studies

1st Time Pass Guarantee or Free return + 35% OFF A 2ND SUBJECT, backed by top lecturers and pass rates as high as 100% in some exam diets (OT & Case Study Exams).



Highest Quality Learning Materials

We are the ONLY CIMA GLOBAL QUALITY PARTNER college in South Africa authorised to use Kaplan study materials on its courses. Kaplan is the only set of materials officially approved by CIMA.



Flexible Study Options

Day/Full-time, part-time (evening/weekends), Block Release, Exam Prep, Online/Home Study options.



Computer Based Exams

Modern Computer-Based Exams (CBA, CBE, OT, ICS) facilities. The only College with dedicated PearsonVUE authorised test centres at all its campuses.



Modern Campuses

State-of-Art campuses in Sandton, Pretoria and Parktown & Namibia, Cape Town, Durban in the pipeline!



South Africa's most innovative Institution of Higher Learning!

Founded The CFO Global Case Study Competition, The Future CFO Magazine and won the right to represent South Africa in Poland after defeating ties at The Johannesburg Stock Exchange.



Most Affordable Tuition

A merit based, up to 30% Fee discounted system + 6 months Student instalment payment plan. Also pay your Study fee in +/- 36 months with Fundi (Former Eduloan) credit faculty.



Student Advisory

Student advisory system that offers studies, free exemption advice, registration and exam fee remittance service.



Career Solution

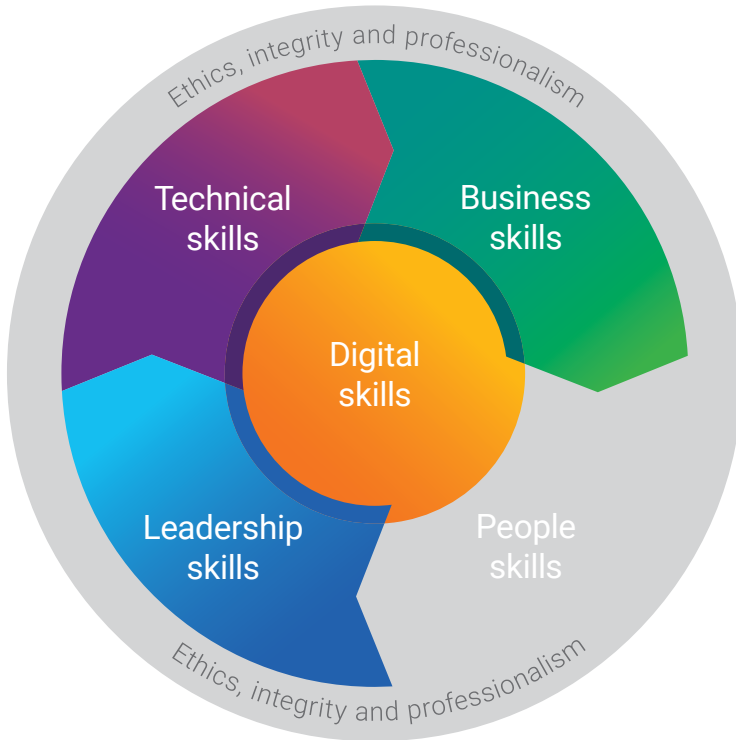
An end-to-end career solution that includes connecting you to jobs. www.charterconnect.co.za



International Student-friendly

An international student-friendly regime that includes free accommodation assistance and immigration advice on how to obtain your study permit.

3. What Is The CIMA Qualification Structure?



The CIMA Qualification Structure comprises a Competency Framework as above and a Qualification Framework as on the next page. The Competency Framework achieves 2 key ideas;

IDEA 1:

It quality-assures your education, developing your skills around 4 mind-set changing competencies of a modern Management Accountant. These 4 broad competencies include:

1. Technical competence: Apply accounting & financial skills;
2. Business competence; In the context of business;
3. People competence; To influence people, and
4. Leadership competence; And lead within the organisation.

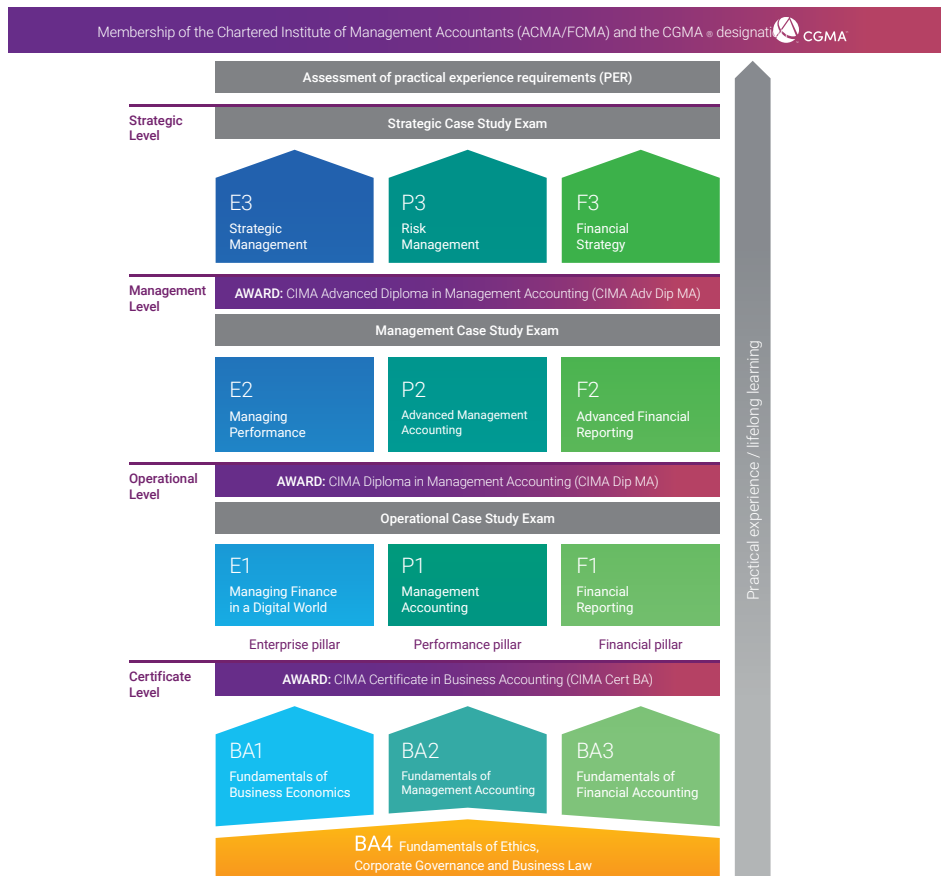
IDEA 2:

It is founded on strong ethical values and the professional skills that brings together Financial Accounting, Management Accounting and Business (Strategy).

In essence, The CIMA Qualification assures that you are **technically astute business savvy** (acumen), **emotionally intelligent** and **leadership smart** with a strong **ethical and moral compass** transforming you into a sought-after finance professional.

4. The CIMA Qualification Framework

The diagram below shows the CIMA Qualification Framework. This includes the Certificate in Business Accounting; the Professional Qualification; Assessment of Practical Experience; and Continuing Professional Development (CPD) in the form of lifelong learning



As illustrated above, the Qualification Framework, derived from the CIMA Competency Framework elaborates 3 further ideas:

IDEA 3:

It is structured around 3 vertical pillars (the Enterprise, Performance & Financial Pillar) and 4 distinct horizontal levels (Certificate, Operational, Management & Strategic Levels) requiring a pass at 13 Objective Tests (OTs) and 3 progressively-challenging accounting and integrated business case study exams (the Operational Case Study, Management Case Study & the Strategic Case Study Exams);

IDEA 4

It allows you to obtain 3 separately recognised qualifications along the way (the CIMA Certificate in Business Accounting, CIMA Diploma in Management Accounting and the CIMA Advanced Diploma in Management Accounting); and

IDEA 5

It requires 3 years of practical work experience ('articles') which you can obtain before, during or after your CIMA studies.

5. About CIMA Gateway Route

The gateway route is a great way to fast track onto the CIMA Professional Qualification and earn the highly valued CGMA designation.

This fast track route enables eligible individuals to progress directly to the final level of the CIMA Professional Qualification (Strategic level), upon passing the CIMA Gateway Exam. The CIMA Gateway Exam is also known as the Management Case Study exam for those not on the accelerated route.

There are three possible paths within the gateway entry route:

1. Master's Gateway route

Open to individuals who hold an MBA or Master's Degree in Accounting.

2. Professional Gateway route

Open to members and passed finalists of professional bodies which are both:

- * A member of the International Federation of Accountants (IFAC) and
- * An examining body (e.g. ACCA, SAICA, etc.)

3. Management Accountant Gateway route

Management Accountant Gateway route

Open to members and passed finalists of these professional bodies:

- * Institute of Cost and Works Accountants of India (ICWAI).
- * Institute of Cost and Management Accountants of Pakistan (ICMAP).
- * Institute of Cost and Management Accountants of Bangladesh (ICMAB).

4. UNISA Post Graduate Diploma (PG Dip) in Management Accounting route

Open to individuals who have completed the UNISA PG. Dip. in Management Accounting (what UNISA calls CTMA - Certificate in the Theory of Management Accounting). For more information, visit other UNISA qualifications and their entry route and/or exemption status with CIMA


Passing Your Gateway/MCS Exams 1st Time

Our Study Recommendation

Even though you qualify for the Gateway Exam route (i.e. direct entry through the CIMA Management Case Study (MCS) exams), going directly to attend our Gateway Exam course will require that your knowledge of E2, P2 & F2 under the CIMA 2015 syllabus is up to date as the course mainly seeks to apply that knowledge to the case study. Please ensure you review the CIMA 2015 Syllabus for E2, P2 & F2 to confirm that your Master's Degree or Professional Qualification was not only recently obtained but rigorously covered this syllabus. If not, we strongly recommend that you enrol for/take our Tuition & Exam Preparation Package (TEPP - Evenings or Weekends) to help deepen your mastery of E2, P2 & F2 and secure the vital tools you will need on the Gateway course instead of going direct. Experience teaches us that 90% of those who follow our advice pass 1st Time whereas 95% of those who do not often regret it!

Should you follow this advice, note that you will not be required to write the official E2, P2 & F2 CIMA OT Exams as you have been exempted but you can take our internal tests to prepare you ahead of the Gateway course which normally starts 3-4 weeks after. Our TEPP Package for this is discounted and it is called the Full Gateway (E2, P2, F2 + Management Case Study) Course.

Fees vs Benefits Comparison Grid - In-Person or Livestream

OBJECTIVE TEST MODULES	Tuition & Exam Preparation (TEPP) Package - Weekends/Evenings	Tuition & Exam Preparation (TEPP) Package - Daytime	Exam Preparation Only (EPOP) Package
Fee per module	R 6 650*	R 8 900	R 3 375*
*Self-sponsored? Get this for as low as R4 655 on our COMBO DEALS. Click here to see how.			
BENEFITS GRID			
21 hours of Tuition contact time (structured over 7 classes i.e. 3-hour sessions)	√	√	
2 Exam Preps/Revision Classes (3-hour session per class)	√	√	√
Video-recorded Classes (chapter-by-chapter, accessible online)	√	√	
Study Materials Provided:			
- Kaplan Study Text	√	√	
- Kaplan Practice Kit (with +/- 1000 OT exam practice questions & answers)	√	√	√
- BPP Practice & Revision Kit (either Hard Copy or e-Book)	√	√	
- Student's e-Course Notes (printable)	√	√	
- Home Study Kit/Scheme of Work	√	√	
Mock Resources Provided:			
- 6 Online Timed Mock exams	√	√	√
- 2 Online Progress Tests	√	√	√
- Final Mock Exam	√	√	√
1 Year Automatic Renewable access to e-Campus and student support portal (T/Cs)	√	√	√
Interactive (24/7) Online Support	√	√	√
Download Timetables Online on: https://www.charterquest.co.za/time_table			
			Get Free Quotes & ENROL 

CIMA INTEGRATED CASE STUDY (ICS)	Tuition & Exam Preparation Package (TEPP) - WEEKENDS	Exam Preparation Only Package (EPOP) - WEEKENDS
Fee per module	R 5 750	R 3 375
BENEFITS GRID		
2 Full Days Tuition & Exam Preparation Classes focused on Case Study Assessment	√	
2 Full Days Exam Preparation Classes Only focused on Case Study Assessment	√	√
Video-recorded Classes (uploaded after class, accessible online)	√	√
Study Materials Provided:		
- Marking Grid + paragraph-by-paragraph Pre-seen/Case Study analysis with tutor notes	√	√
- Kaplan Workbook/ Case Analysis with further analysis + mock practice directives	√	√
- Home Study Kit with Pre-Course Guidance accessible online	√	√
Mock Resources Provided:		
- 3 Practice debrief of MOCKS/DRILLS designed to integrate and cover the 3 Pillars Enterprise (E), Performance (P) and Financial (F) pillars with detailed solutions	√	√
- Online Mini-Mock Exam marked with detailed e-solutions	√	√
- Online Final Mock Exam (3hr) marked with detailed e-solutions	√	√
- Post Mock - Self Assessment before Final CIMA Exam	√	√
Online Supported Learning Based On Case Study Assessment	√	
Interactive Online Support	√	√
6 months access to e-Campus and student support portal	√	√
For detailed and up to date timetables per campus for each semester, please visit: https://www.charterquest.co.za/time_table		

Fees vs Benefits Comparison Grid - e-Campus (Online Learning)

OBJECTIVE TEST MODULES	Livestream Interactive+	Recorded Video Classes	Videos & e-Course Notes
Fee per module	R 4 750	R 3 250	R 950
BENEFITS GRID			
21 hours of Tuition time (structured over 7 classes i.e. 3-hour sessions)	Livestream	Recorded	Recorded
2 Exam Preps/Revision Classes (3-hour session per class)	Livestream	Recorded	Recorded
Video-recorded Tuition Classes (chapter-by-chapter, accessible online)	√	√	√
Video-recorded Exam Preparation Classes (chapter-by-chapter, accessible online)	√	√	√
Study Materials Provided:			
- Kaplan e-Study Text	√	√	-
- Kaplan e-Practice Kit (with +/- 1000 OT exam practice questions & answers)	√	√	-
- BPP e-Practice & Revision Kit (either Hard Copy or e-Book)	√	-	-
- Student's e-Course Notes (printable)	√	√	√
- Home Study Kit/Scheme of Work	√	√	-
Mock Resources Provided:			
- 6 Online Timed Mock exams	√	√	-
- 2 Online Progress Tests	√	√	-
- Final Mock Exam	√	√	-
1 Year Automatic Renewable access to e-Campus and student support portal (T/Cs)	√	√	√
Interactive (24/7) Online Support	√	√	-

Download Timetables Online on: https://www.charterquest.co.za/time_table



CIMA INTEGRATED CASE STUDY (ICS)	Livestream Interactive+	Recorded Video Classes	Videos & e-Course Notes
Fee per module	R 5 750	R 3 250	R 2 300
BENEFITS GRID			
2 Full Days Tuition & Exam Preparation Classes focused on Case Study Assessment	√	√ (recorded)	√ (recorded)
2 Full Days Exam Preparation Classes Only focused on Case Study Assessment	√	√ (recorded)	√ (recorded)
Study Materials Provided:			
- Marking Grid + paragraph-by-paragraph Pre-seen/Case Study analysis with tutor notes	√	√	-
- Kaplan e-Workbook/ Case Analysis with further analysis + mock practice directives	√	√	√
- Home Study Kit with Pre-Course Guidance & Kaplan e-Workbook/Case Analysis	√	√	-
Mock Resources Provided:			
3 Practice debrief of MOCKS/DRILLS designed to integrate and cover the 3 Pillars			
- Enterprise (E), Performance (P) and Financial (F) pillars with detailed solutions discussed in class	√	√	-
- Online Mini-Mock Exam marked with detailed e-solutions	√	√	-
- Online Final Mock Exam (3hr) marked with detailed e-solutions	√	√	-
- Post Mock -Self Assessment before Final CIMA Exam	√	√	-
Online Supported Learning Based On Case Study Assessment	√	-	-
Interactive Online Support	√	√	-
6 Months Access to e-Campus and student support portal	√	√	√

For detailed and up to date timetables per campus for each semester, please visit: https://www.charterquest.co.za/time_table

CASE STUDY

CLASS STRUCTURE

ALL LEVELS



TEFR: TUTOR E-FEEDBACK

TP: TUTOR PHASE

EXPP: EXAM PREP/REVISION PHASE

DATE	EST.TIME	ACTIVITY/ OUTCOME/ MATERIALS/ HANDOUTS
PRE COURSE WORK OPENS:		CLOSURE OF ENROLMENT & SECURING OF PC EXAM SPOT AT OUR PC EXAM CENTER, PRE COURSE BUILD UP BEGINS WITH RELEASE OF PRE-COURSE GUIDELINES/DIRECTIVES
TUITION PHASE		INTRODUCTION, PRESEEN CASE STUDY ANALYSIS & MARKING GRID
DAY 1: (TP)	9:00am - 11:15am	<ol style="list-style-type: none"> Rules for the Integrated Case Study (ICS) computer-based exams + hand-out of support notes + Role of E/P/F Pillars. The ICS assessment aims and learning outcomes in relation to the exam verb hierarchy + quick review of syllabus for the level. Your role/level, the TRIGGERS & TASKS in relation to the level + the assessment framework/marking grid in relation to CIMA's competency Framework: Technical, Business, People (incl. communication) and Leadership skills.
	11:30 am- 4:30pm (with breaks in between)	PRESEEN REVIEW: Detailed paragraph-by-paragraph + schedule/exhibit-by-schedule/exhibit focused on application of all technical model/frameworks/concepts from your syllabus/OT exams
DAY 2: (TP)	9:00am - 4:00pm (with breaks in between)	COMPLETION OF PRESEEN REVIEW from above/last session + Mapping of the key issues identified to the CIMA Competency Framework to develop insight to the range and scope of TRIGGER & TASKS likely to be resolved/encountered on exam day
EXAM PREPS/REVISION PHASE		EXAM/MOCK PRACTICE (IN PC LAB)
DAY 3: (EXPP)	9:00am - 10:00am	Application of unseens key issues to possible Triggers/Tasks, to display the Technical/ Business/ People/ Leadership as required + debrief for the integrated for Enterprise (E) Performance (P) and Financial (F) Pillars
	10:15 am - 4:00 pm (with breaks in between)	Potential unseens + Gantt Chart-managed Practice DRILL/Mock 1 (exam technique- Step 1: Read task/exhibit - identify all parts + exam verb Step 2: Read trigger exhibit, connecting to task/pre-seen Step 3 Brainstorm syllabus area in relation to task/preseen exhibit + debrief of Practice Drill/Mock1 Example 1 on PC from prior session.)
DAY 4: (EXPP)	9:00am - 10:00am	Debrief of Practice Drill/Mock 1 Example 1 on PC from prior session
	10:15am - 4:00pm (with breaks in between)	Potential unseens + Gantt Chart-managed Practice DRILL/Mock 1 (exam technique- Step 1: Read task/exhibit - identify all parts + exam verb Step 2: Read trigger exhibit, connecting to task/pre-seen Step 3 Brainstorm syllabus area in relation to task/preseen exhibit + debrief of Practice Drill/Mock1 Example 1 on PC from prior session.)
DAY 5: (FINAL MOCK)	Submit for review ONLINE	FINAL MOCK EXAMS IN OUR CIMA- ACCREDITED PEARSON-VUE PC LAB WHERE FINAL EXAM WILL BE SAT, OR CAN BE WRITTEN REMOTELY FROM HOME (<i>We Advise You Use Google Chrome Browser When Taking Test On Our Test Portal Always</i>)
(TEFR)	via Email	HOMEWORK: Return of FINAL MOCK scripts/computer files with coaching notes per marking grid.
POST MOCK	ONLINE	Post Mock - Self Assessment before final CIMA Exam



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Education
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